



POB 700 Meridian ID 83680-0700 P: 208 884 7202 E Mail: dodie.collier@isp.idaho.gov

MEETING MINUTES

March 16, 2007

A meeting of the Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field, Boise, Idaho. Chair Lockwood called the meeting to order. Attendees and guests introduced themselves. There was a full quorum present.

Members Present:

- Chair, R. Mark Lockwood, Idaho Chiefs of Police Association
- Vice Chair, Bruce Allcott, Idaho Fire Chiefs Association
- Bill Bishop, Idaho Bureau of Homeland Security
- Bob Burke, Idaho Dept. of Lands
- Michael Candelaria, United States Dept. of Interior
- Dia Gainor, Idaho Dept. of Health & Welfare
- Jerry Goetz, Federal Law Enforcement
- Mary Halverson, Idaho Military Division
- Jon Heggen, Idaho Dept. of Fish and Game
- Mark Hilton, National Interagency Fire Center
- Shawn Larsen, Association of Idaho Cities
- Lorin Nielsen, Idaho Sheriffs Association
- Joe Roche, Idaho Dept. of Administration
- Jerry Russell, Idaho State Police
- Col. Bill Shawver for Art Keen, Idaho National Guard
- Joe Young, Idaho Association of Counties

Staff:

- Dodie Collier, Project Manager, SIEC
- Sandy Harris, Administrative Assistant, SIEC

Others Present:

- Bruce Bowler, Madison County Sheriff
- Dean Ellis, Idaho Falls Fire Dept.
- Eddie Goldsmith, IECC Project Manager
- Tony Hafla, Teton Communications, Inc.
- Bart Hamilton, Ada County Sheriff Office/Reg 12 700 MHz RPC
- Matt Howarth, Motorola
- Nicola Jansen, Ada County Sheriff Office
- Ryan Kaufman, Madison County
- Mike Kane, Idaho Sheriff's Association
- Scot Maring, Idaho Dept. of Administration
- Greg Newberry, White Cloud Communications
- Kirby Ortiz, Gem State Communications

- Steve Roos, Idaho Falls Police
- Lex Rutter, Public Safety Communications
- Les Shaddock
- Paul Wilde, Bonneville County Sheriff Office

Review & Approve Minutes—Chair Lockwood

There were no corrections to the January meeting minutes.

MOTION: Larsen made a motion to approve the minutes of the January 25, 2007, Statewide Interoperability Executive Council meeting, seconded by Russell. The motion passed by a unanimous vote.

Deficit Reduction Act—Mike Kane

Mike Kane, Idaho Sheriff's Association Lobbyist, gave an update on grant match money and funding opportunities. He reported that the \$40M Governor Otter recommended in his State of the State message to be set aside as the state match for the interoperability grant process through the Department of Commerce is in jeopardy. The original recommendation was to put the money in a surplus eliminator which would make the money available in 2009 instead of 2008. In order to meet the federal mandate, the money needed to be available in the 2008 budget. The Governor then proposed that \$12M be placed in the Military Division budget plus \$28M in the surplus eliminator. The message that Kane and others are trying to deliver to the legislature is that the money is not just for specific counties, but will go into the Military Division's budget to be used as the state match for the federal grant; this is one-time money; and if there is a surplus they will come back because this is a \$300M project.

Kane briefly discussed House Bill 305. It takes the authority that the Department of Administration had to run public safety communications and puts it under the Military Division. It gives no new authority to the State of Idaho.

Technical Subcommittee Review / Update—Bruce Allcott

Allcott reported that the Technical Subcommittee had reviewed and approved the Bonneville, Madison, and Kootenai County Interoperable Communications Plans. The Clark County Plan had been submitted and will be reviewed during the next month.

At the last meeting Allcott was assigned to meet with Bishop to review the RFP for the needs assessment. The meeting took place and a thorough review of the RFP was done. Bishop stated that he would like Colonel Shawver to review the needs assessment during the following week and then a purchasing agent will move the process forward. Allcott outlined the process. The RFP will be released. The Technical Subcommittee will review all of the proposals that are received in response to the RFP. The Subcommittee will make a recommendation on the proposals to the Council.

Allcott opened discussion on how the SIEC could become more effective in communicating information about the Council and its work to the State legislators, the Governor's Office, and other state, city, and county entities. It was suggested that a newsletter be developed with each subcommittee having a section to report their activities. The Council members would be encouraged to forward the newsletter to their respective organizations. Other suggestions included developing additional outreach materials and the April meeting being a full-day to allow time for the development of a short term strategic plan.

Update I-C-A-WIN Document—Chair Lockwood

Chair Lockwood reported that while he was reviewing materials for his report for the State Affairs Committees that there is a lot of dated material in the I-C-A-WIN document. He plans to have a revision or an addendum to the document prepared for the Council to review and possibly ratify during the April meeting.

IBHS FFY 07 Interoperable Communications—Dodie Collier

Collier reported that the SIEC worked with the Idaho Bureau of Homeland Security (IBHS) on the Department of Homeland Security draft application for interoperable communications for state funds of which 80% is passed through to the counties. Each Council member had a copy of draft Interoperable Communications Investment in their packets. Collier asked the members to review the draft document and provide feedback, changes, or suggestions to her before Friday, March 23, 2007. She will make sure that the suggestions get discussed before the document is submitted.

Collier gave a brief PowerPoint presentation on the IBHS FFY 07 grant investment. Click on the link below to view the presentation.

http://www.siec.id.gov/meetings/2007/Presentations/Investment_FFY_07_to_Council.ppt

Update on State system planning—Lex Rutter

Rutter reported on public safety communications.

- The communications group within the state is in a state of flux. The proposal in House Bill 305 moves Public Communications from the Department of Administration to the Military Division.
- A 700 MHz trial project through the State's microwave system to link some counties and ISP equipment into the master site in Meridian was due to expire the end of April, but was extended through to the end of the fiscal year.
- Tests have shown that the microwave system infrastructure is very reliable. He is not aware of any system failures that have affected the end user.
- As part of a five-year plan, he is using available funds in the most cost effective way to update sites with good grounding, heating and cooling to be prepared for more sensitive radio equipment.
- The next quarterly Idaho State Radio User Group (IsRug) Meeting will be held April 11, 2007, 9:00-11:00 AM at the Public Safety Radio Shop located at 700 S. Stratford Dr., Bldg. 6, in Meridian.

The suggestion was made to determine if the State money set aside for the five year plan to upgrade communication sites with permanent building fund money might augment the matching funds required for federal funding.

E 911 Commission Report—Dodie Collier

Collier reported that the SIEC was invited to make a presentation at the Idaho Emergency Communications Commission meeting being held in Grangeville on April 5, 2007. Council members, desiring to do so, were invited to attend the meeting.

Other Business and Open Comment Period—Chair Lockwood

Chair Lockwood will be giving a report on the SIEC to the House and Senate State Affairs Committees on Monday, March 26, 2007. A draft of the report was included in each Council member's packets for their review. Click on the link below to view the report.

http://www.siec.id.gov/about/2007_SIEC_Legislative_Report.pdf

Planning for the next meeting and Adjournment—Chair Lockwood

The next SIEC meeting will be held on Thursday, April 26, 2007

MOTION: Goetz made a motion to adjourn, seconded by Gainor. The motion passed by a unanimous vote.